

Gliwice, 20 December , 2019

Letter for proposal no. SIM 04/12/2019

Dear Sirs,

Due to the scheduled buying:

- **ADS-B evaluation set (2 sets)**

within the project called SIM financed by the National Research and Development Centre, as part of a competition for projects in the field of scientific research and development for national defence and security, I am writing with cooperation proposal.

Please find enclosed the 'Request for proposal', which contains basic information on the scope of work covered by the contract and the delivery dates. It also specifies the conditions to be met by the bidder, as well as the criteria for the evaluation of offers.

We expect you to propose your offer by the deadline of **January 08th, 2020**. Please send your proposal on email: flytronic@flytronic.pl

At the same time, we would like to kindly inform you that from among the companies that submit an offer, only one supplier will be selected, with whom the details necessary to perform the contract will be determined.

Yours faithfully,



Joanna Wójcik Bubala

Letter of proposal SIM 04/12/2019**I. Ordering party:**

Flytronic S.A., Bojkowska street 43, 44-100 Gliwice, Poland

II. General provision:

1. The ordering party does not allow the submission of partial offers.
2. The ordering party does not allow the submission of variants.

III. Subject of contract – description:

The subject of contract is purchase of:

- **ADS-B evaluation set (2 sets)**

The system must meet the following parameters:

Parameter	Value
Operational band	978 MHz or 1090 MHz
Built-in GPS receiver with antenna	yes
Ground station	
Interface	Ethernet (HTTP/ UDP)
Ingress protection level	IP 67
Power supply	PoE or 24V DC
Weight	max. 1 kg
Accessories	Antenna 9.5"
Mobile station	
Power supply	12V DC
Weight	max. 50 g
Barometric altimeter	yes
Transmitter power	20W (at 1090 MHz)
Accessories	SMA Antenna

IV. Completion date:

The Purchaser is planning to make the purchase covered by this letter of proposal by **January 31st, 2020**

V. Bid evaluation criteria:

Price 100%.

VI. How to prepare the offer:

1. The offer must contain at least the following elements:
 - a. Precise indication of the bidder's name and address as well as the telephone number and email address.
 - b. Description of the subject of the offer.
 - c. Indication of the net price of the subject of the offer in Polish zlotys (PLN). In case of price indicated in other currency, it will be converted into PLN based on the exchange rates published by the National Polish Bank on the working day preceding offer evaluation - January 7th, 2020.
 - d. Indication of other important conditions regarding the order, such as delivery date, place of delivery, etc.
 - e. Indication of the offer validity period, which may not expire earlier than January 31st, 2020.Offers can be submitted on the template - Annex 1

2. The net price offered should include the performance of all works and activities and include all costs related to the performance of the contract.

VII. Payment conditions:

Remuneration for the subject delivery will be paid to the supplier within 14 days from the date of issuing the sales invoice. The ordering party allows the prepayment of up to 50% of the order value.

VIII. Offer validity period:

January 31st, 2020

IX. Person authorized to contact the supplier:

Joanna Wójcik Bubala joanna.bubala@flytronic.pl

X. Place and deadlines for submitting bids:

1. The offer should be submitted by **January 08th, 2020**.
 - a. in paper form in person at the headquarters of Flytronic S.A located in Poland, Gliwice 44-100, ul. Bojkowska 43 or
 - b. by post to the above address (the date of delivery to the headquarters of Flytronic S.A. counts) or
 - c. via email to flytronic@flytronic.pl

2. Offers submitted after the deadline will be returned to applicants without opening or will not be accepted.
3. The supplier may change or withdraw its offer before the deadline for submitting bids.
4. The ordering party may contact suppliers for clarification regarding the content of submitted offers in the course of examination and evaluation the offers. Inquiries should be directed to the address for submitting offers.

XI. The evaluation of bids:

1. The board evaluation of the offers will be held on **January 9th, 2020** at 09:00 a.m. at the headquarters of Flytronic S.A., ul. Bojkowska 43, 44-100 Gliwice, Poland.
2. Submitted offers will be subject to board evaluation.
3. The first stage of the assessment will be substantive assessment, the purpose of which will be to determine whether the Offer contains all the indicated elements in points III. and VI.1 inquiry. The rating is 0/1. Offers that do not meet all the requirements specified in the request for proposal will be rejected as not meeting the formal requirements.
4. Offers that meet formal requirements will be subject to substantive assessment based on the following assessment criteria:

Criterion	Weight	Scoring
Price	100%	1 to 10

1. Offers will be ranked from the lowest price to the highest. The lowest price offer will receive 10 points, and subsequent offers - 9 points, 8 points, etc. If more than 10 offers are submitted, the offer ranked on the 11th and next place will receive 1 point. The most advantageous will be the highest offer final grade.
2. The awarding entity shall inform about the selection of the best offer all entities that submitted offers within the set deadline.
3. If the company whose offer has been selected evades signing the contract, the ordering party may choose the most advantageous offer among the other offers or begin a new procedure of obtaining and evaluating offers.
4. If the lowest of the prices offered exceeds the planned budget, the ordering party may not select any of the offers or may enter into price negotiations with three bidders whose offers obtained the highest number of points.
5. Selection of the offer is the basis for placing an order.

XII. Final remarks:

The bidding procedure initiated by sending this inquiry is the internal procedure of the ordering party, is not a tender and is not a subject to the provisions of the Public Procurement Law.

Offer to request of proposal no. SIM/04/12/2019

Subject of the offer description:

- **ADS-B evaluation set (2 pcs)**

Offer description parameters:

Parameter	Value
Operational band	978 MHz or 1090 MHz
Built-in GPS receiver with antenna	yes
Ground station	
Interface	Ethernet (HTTP/ UDP)
Ingress protection leve	IP 67
Power supply	PoE or 24V DC
Weight	max. 1 kg
Accesories	Antenna 9.5"
Mobile station	
Power supply	12V DC
Weight	max. 50 g
Barometric altimeter	yes
Transmitter power	20W (at 1090 MHz)
Accesories	SMA Antenna

Bidder:

...../company name/
/company address/
/company VAT ID number/

Bidder contact person:

...../name and surname/
/email address/
/phone number/



Ordering party:
Flytronic S.A.
ul. Bojkowska 43, 44-100 Gliwice, Poland
VAT ID: PL9691513993

Offer validity period: January 31, 2020.

Price:

Name	Qty.	Net unit price	Net price	Gross price
ADS-B evaluation set	2			
TOTAL				

Completion date: by January 31, 2019

Location: Gliwice, Poland

Payment conditions: 14 days from the date of issuing the sales invoice. Prepayment of 50% of the order value.

I confirm the parameters of radar.

I consider myself related to the offer until January 31, 2020.

Other relevant terms of the contract:

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(place, date)

.....
(signature, company stamp)